

union stage presents



2025/2026

# PRIVATE EVENT RENTALS

CORPORATE EVENTS | WEDDINGS | AWARDS CEREMONIES  
GALAS | MEETINGS | BAR/BAT MITZVAHS

620 T ST NW, WASHINGTON, DC 20001

THE  
**HOWARD**  
EST. 1910  
"The Theatre for the People"

# THE LEGACY OF THE HOWARD THEATRE

THE  
**HOWARD**  
EST. 1910  
"The Theatre for the People"

Nestled in the heart of the Nation's Capital, The Howard Theatre stands firmly as a cultural institution and community centerpiece since its grand opening in 1910. From Duke Ellington, Ella Fitzgerald, and Louis Armstrong, to Marvin Gaye, Aretha Franklin, and James Brown, The Howard Theatre's storied history makes this venue a one-of-a-kind guest experience for all those who enter.

Today, Washingtonians and visitors alike can follow the Howard Walk Of Fame through the streets of D.C.'s Shaw neighborhood right up to the front doors of this national historic site and stand in front of 114 years' worth of stories.



**PRESERVING THE LEGACY OF A CULTURE**  
**HOWARD THEATRE**  
CENTER FOR THE PERFORMING ARTS  
620 "T" ST., N. W.--WASHINGTON, D. C.


**FRIDAY FEB. 8**  
— 8:00 P.M. 'til 12 MIDNIGHT —

"LET THE GOOD TIMES ROLL"  
"LUCILLE TALKS TOO MUCH"

**B. B. KING**

— AND —

"I'LL TAKE CARE OF YOU" • "I WOULDN'T TREAT A DOG"  
"B-O-B-B-Y"

**BOBBY BLAND** 

**WHUR'S JERRY PHILLIPS M. C.**

ALL TICKETS ADVANCE ADMISSION..\$10.00--AT DOOR \$12.00  
Tickets on Sale at: HOWARD THEATRE BOX OFFICE • "SUNSHINE" • BOTH SOUL SHACKS  
ART YOUNG'S • KING RECORDS • ZODIAC RECORDS, Columbia Road, N.W.  
PSYCHEDELIC RECORDS, (Alexandria, Va.) . . . FOR INFORMATION CALL (202) 332-2300

# PRIVATE EVENTS



The Howard Theatre, operated by Union Stage Presents, offers a customizable event space with the goal of creating a lasting impression for all who gather within its historic walls.

Following a \$29 million renovation in 2012, The Howard is fully equipped with a built-in 30' stage, state-of-the-art lighting and sound systems, in-house projector and 27' screen, and brand new flooring.

The Howard is a blank canvas for those who dare to be different.





# RENTAL HIGHLIGHTS & CAPACITIES

The Howard Theatre provides a blank canvas for clients to craft distinctive and unforgettable event experiences.

## RENTAL FEATURES

- Flexible layout options
- 30-foot built-in stage
- Two (2) full-service bars
- Four (4) VIP green rooms
- Daytime & evening event rentals
- Complimentary reserved onsite parking for client & vendors
- Accessible via MetroRail and MetroBus
- ADA accessible

## A/V & PRODUCTION

- State-of-the-art sound & lighting system included in room rental fee
- Three (3) projectors and screens
- Expert in-house A/V and production staff
- Fully customizable TV screens in lobby & bar spaces
- Wi-Fi available

## CAPACITIES

Standing Reception | **800**

Theater Style | **600**

Banquet Seating | **300**



# BEVERAGE SERVICE

Private Events at The Howard Theatre

## BEVERAGE PACKAGES Priced per person

### BEER, WINE & BUBBLES

Assorted Domestic and Imported Beers, House Wine, Soft Drinks, Juices.

**Shots are not included.**

2 Hours.....\$32  
3 Hours.....\$40  
\$12 per additional hour

### STANDARD OPEN BAR

Call Liquors, Domestic and Imported Beers, House Wine, Soft Drinks, Juices.

**Shots are not included.**

2 Hours.....\$40  
3 Hours.....\$50  
\$15 per additional hour

### PREMIUM OPEN BAR

Premium Liquors, Domestic and Imported Beers, House Wine, Soft Drinks, Juices.

**Shots are not included.**

2 Hours.....\$55  
3 Hours.....\$65  
\$15 per additional hour

### NON-ALCOHOLIC OPEN BAR

Unlimited Soft Drinks, Coffee, Tea, Juices

6 Hours.....\$15  
8 Hours.....\$20  
>10 Hours.....\$25

### CASH & CONSUMPTION

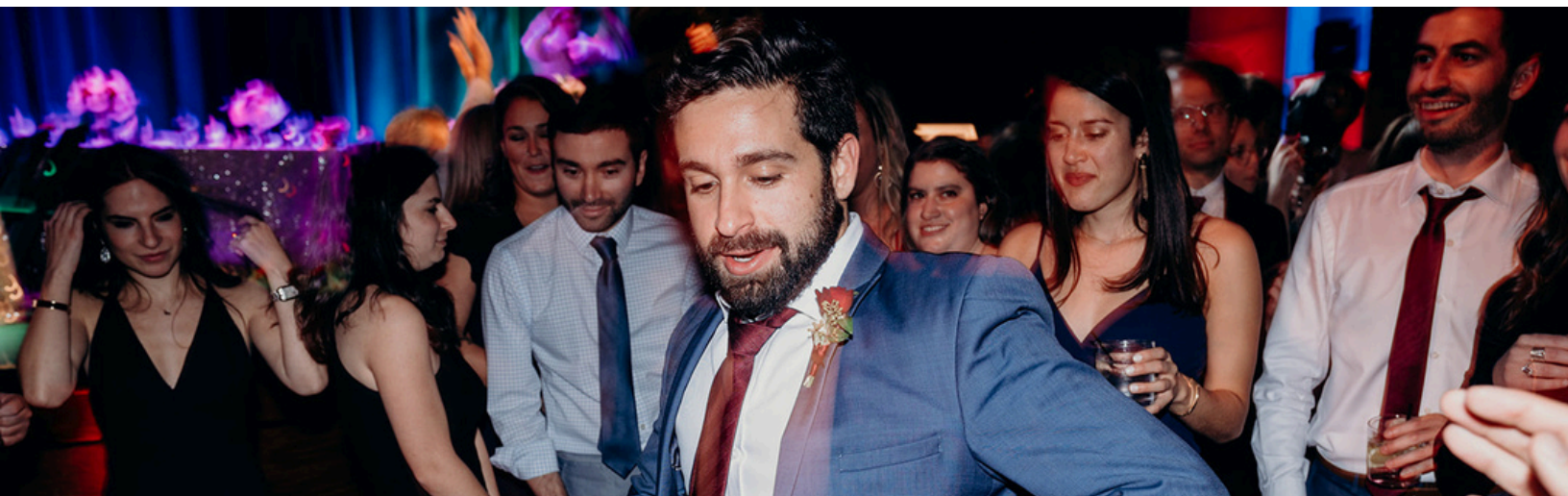
Bartender fee will be applied to the host.

Consumption tabs are not limited by tiers.



## TAXES & FEES

- Beverage Minimums are exclusive of DC tax and gratuity.
- A valid DC Sales and Use Tax Exempt Certificate is required for tax exemption.
- A bartender fee of \$75 per 100 guests will be applied to the host for both CASH and CONSUMPTION bars.
- All open and hosted beverage packages are subject to 20% gratuity plus 10% DC tax.



# FREQUENTLY ASKED QUESTIONS

**IN CASE YOU HAD CONCERNS, HERE ARE SOME FREQUENTLY ASKED QUESTIONS & ANSWERS TO CLEAR THINGS UP.**

## **WHAT DOES MY PRIVATE EVENT RENTAL INCLUDE?**

Your rental includes the use of all in-house furniture, in-house A/V equipment, access to all green room, and beverage disposables.

## **DOES THE VENUE HAVE IN-HOUSE A/V?**

The Howard Theatre has a state-of-the-art lighting and sound system that is included in your room rental, plus (3) projectors and (10) digital screens that can be customized.

## **DOES THE VENUE HAVE A PROJECTOR?**

Yes. The Howard Theatre has (1) main projector and 27' screen on stage, as well as (2) side projectors with screens flanking the stage on the balcony level.

## **IS THERE A VENUE COORDINATOR AVAILABLE TO HELP WITH EVENT LOGISTICS?**

Yes. Clients will be assigned a Private Event Sales Manager from the time a contract is signed through the planning and execution of your event.

## **DOES THE VENUE OFFER ON-SITE CATERING OPTIONS?**

The Howard Theatre does not have in-house catering, however, we do have a Preferred Catering List.

## **IS THE VENUE HANDICAP ACCESSIBLE?**

The Howard Theatre is fully ADA accessible.

## **DOES YOUR VENUE HAVE ON-SITE PARKING AVAILABLE FOR GUESTS?**

The Howard Theatre does not offer parking onsite. There is a public parking garage called Progression Place located behind The Howard Theatre, as well as limited street parking in the surrounding area. The Howard Theatre is metro accessible via the Shaw/Howard University station on the Green Line.

## **DOES THE VENUE HAVE ANY DÉCOR RESTRICTIONS?**

Pearl Street Warehouse does not allow nails, screws, staples or penetrating items are to be used on our walls or floors. Only low tack tape is allowed on our floors and wall. ABSOLUTELY NO GLITTER, CONFETTI, OR FEATHERS ALLOWED.



# BOOK YOUR EVENT

## THE HOWARD THEATRE

Operated by **union stage presents** \*\*\*

**Dana Kyle**

Private Event Sales Manager

dana@thehowardtheatre.com | (202) 505-2452

Photos: Noe Todorovich Photography, Jenifer Morris Photography, Dotun Ayodeji Photography, An Endless Pursuit